

# Minutes of the West Virginia Public Employees Grievance Board

**Meeting Date: November 15, 2010**

Location: Randolph County Senior Center, 5th Street and Railroad Avenue, Elkins, WV

Members present: Bob Brown, Melissa Lampinen and David Roberts. Mr. Brown and Mr. Roberts attended by phone.

The meeting was called to order at 3:44 p.m. and a quorum was declared by the Chair with three members present. After the presence of a quorum was established, Mr. Roberts moved that the Board go into executive session under the authority in W. V Code § 6-9A-4(b) to discuss legal matters. The motion was seconded and approved unanimously. At 3:52 p.m., Ms. Lampinen moved that the executive session be ended and the Board reconvened at 4:00 p.m. The motion was seconded and approved unanimously.

At 4:00 p.m., the meeting reconvened. Present were Bob Brown, Melissa Lampinen and David Roberts. Mr. Brown and Mr. Roberts were in attendance by phone.

The minutes of the July 29, 2010 meetings had been distributed prior to the meeting. Director Perdue announced that she believed that an action of the Board had been inadvertently omitted from the minutes but would have to check the recording to confirm the details. Mr. Roberts moved that the minutes be approved with the option to correct pending a check of the recording. The motion was seconded and approved unanimously.

The Administrative Report was presented by Director Perdue. Mr. Roberts moved that the report be approved as presented. The motion was seconded and approved unanimously.

The Financial Report was presented by Director Perdue. Mr. Roberts moved that the report be approved as presented. The motion was seconded and approved unanimously.

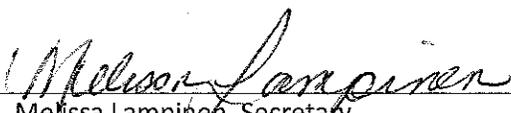
The content and distribution method of the Customer Satisfaction Survey was discussed. Final approval of the Survey content will be at the next meeting. The Survey will be mailed to participants in the grievance process.

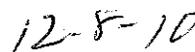
Acting Chief Administrative Law Judge McGinley reported on the training conducted by Acting Deputy Chief Administrative Law Judge Elswick, Administrative Law Judge Reece and himself for Representatives and Attorneys of Grievants and Intervenors on October 22, 2010.

There was no General Discussion of the Board and no public comment.

The next meeting was tentatively scheduled for December 6, 7 or 8, 2010, depending on availability of a quorum.

Meetings for the 2011 calendar year will be held the first Wednesday of each quarter: January, April, July and October.

  
Melissa Lampinen, Secretary  
Public Employees Grievance Board

  
Date of Approval