

Minutes of the West Virginia Public Employees Grievance Board

Meeting date: November 13, 2007

The West Virginia Public Employees Grievance Board met at 1614 South Kanawha Street, Beckley, West Virginia on November 13, 2007. The meeting was convened at 1:20 p.m. by Chairman Bob Brown. Board members present were Bob Brown, Marc Harman, Charles Polk and David Roberts.

Mr. Roberts moved to approve the minutes of the October 4, 2007 meeting as distributed to the members before the meeting. The motion was seconded and approved unanimously.

Cricket Powell reported on the current status of the case back log.

Cindy Smith presented the Financial Report for the month of October, the Year-To-Date Expenditure Comparison and P-card data. The P-Card report had been emailed to them prior to the meeting. Mr. Polk moved that the P-Card report be approved. The motion was seconded and approved unanimously.

The Director reported that she expected the lease for the Elkins office to be ready within the next two weeks. Mr. Harman moved that the Director be authorized to sign a lease for hearing space at the Randolph County Commission on Aging up to \$225 per month. The motion was seconded and approved unanimously.

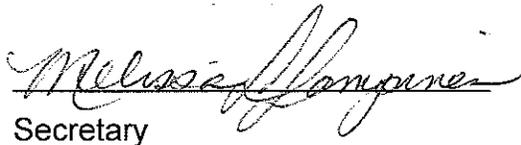
The Board went into Executive Session at 1:45 and returned at 2:13. No action was taken during the Session.

The Chair recommended that action on cleanup of the Code be postponed until the next meeting of the Board. Dr. Polk so moved. The motion was seconded and approved unanimously.

Janis Reynolds, Acting Chief Administrative Law Judge, presented the final draft of the procedural rule, as recommended by the Board's administrative law judges, subsequent to receipt and review of public comments. The Board approved the recommended changes page by page. Mr. Roberts then moved that the Rule be approved as a whole. The motion was seconded and approved unanimously. Additionally, Mr. Polk moved the staff be authorized to clean up any grammatical errors or inconsistencies in the final Procedural Rule. The motion was seconded and approved unanimously.

The next meeting of the Board was tentatively scheduled for December 3, 2007, at 10:00 a.m. at 808 Greenbrier Street, Charleston, West Virginia.

The meeting was adjourned at 3:41 p.m.


Secretary

12-13-07
Date of Approval