

**MINUTES OF THE SEPTEMBER 21, 2015
MEETING OF THE WEST VIRGINIA PUBLIC EMPLOYEES GRIEVANCE BOARD**

The September 21, 2015, meeting of the West Virginia Public Employees Grievance Board was called to order in the Board's office located at 1596 Kanawha Boulevard, East, Charleston, West Virginia, at 2:02 p.m., by Chairman Bob Brown. Also present in person was Member Marc Harman and Member Bill Burdette. Director Robin Perdue, Chief Administrative Law Judge Billie Thacker Catlett, Deputy Chief Administrative Law Judge Bill McGinley, Administrative Law Judge Carrie LeFevre, and Executive Assistant Vicky Charley were in attendance in person from the Board staff. Director of Finance Division David Mullins participated via telephone. Jack Ferrell of CWA also attended in person.

Chairman Bob Brown asked for approval of the June 10, 2015 Board Meeting minutes. Marc Harman moved that the minutes be approved as written. The motion was seconded and approved unanimously.

David Mullins, Director of the Finance Division, Department of Administration, presented the Financial Report.

Director Perdue presented the Budget Narrative for FY17 with performance goals and measures for the previously mentioned fiscal year.

Director Perdue presented the Administrative Report. During the review of the Administrative Report, Director Perdue reported specifically on the number of grievances settled by level for FY15. Fifty-five mediations settled, but a total of 205 grievances were settled at all levels.

Chairman Brown discussed the public hearing held by the State Bar concerning the representation of grievants by non-lawyers, and reviewed the highlights of the discussion about non-lawyers representing people in all administrative proceedings, not just the grievance process.

There was no discussion during the General Discussion period of the Board.

There were no comments from the public during the Public Comments period of the Board Meeting.

Members agreed the next Board meeting would take place Tuesday, November 17, 2015, at 2:00 p.m. in the Charleston office.

Board Member Marc Harman moved the Board meeting be adjourned. The motion was seconded and the meeting was adjourned at 2:29 p.m.



Bob Brown, Chairman
Public Employees Grievance Board

December 17, 2015

Date of Approval