

**MINUTES OF THE MARCH 19, 2015
MEETING OF THE WEST VIRGINIA PUBLIC EMPLOYEES GRIEVANCE BOARD**

The March 19, 2015, meeting of the West Virginia Public Employees Grievance Board was called to order in the Board's office located at 1596 Kanawha Boulevard, East, Charleston, West Virginia, at 2:00 p.m., by Board Member Marc Harmon. Also present in person was Member Bill Burdette. Chairman Bob Brown, Dave Roberts and Assistant Director of Finance Division David Mullins participated via telephone. Director Robin Perdue, Chief Administrative Law Judge Bill McGinley, Deputy Chief Carrie LeFevre and Executive Assistant Vicky Charley attended in person from the Board staff.

Board Member Marc Harman asked for approval of the November 20, 2014 Board Meeting minutes. Bill Burdette moved that the minutes be approved as written. The motion was seconded and approved unanimously.

David Mullins, Director of the Finance Division, Department of Administration, presented the Financial Report.

Director Perdue presented the Administrative Report and reviewed the results of the 2014 Customer Satisfaction Survey. During the review of the Customer Satisfaction Survey, there was discussion concerning yearly complaints about how long the grievance process was taking, especially for grievants that had been terminated. Director Perdue stated that, even in light of the frequent requests for continuances, the Board could address this issue by scheduling more proceedings each week in order for grievances to progress through the process in a more expedient manner. This would also work toward minimizing the risk that delays might affect the accuracy and completeness of the parties' and witnesses' memories. In addition, schedulers will work closely with the parties in termination grievances to schedule them as soon as possible. Director Perdue stated that while issuing decisions within thirty days of maturity, as required by statute, remains a high priority, prompt scheduling of proceedings also needs to be a high priority.

There were no comments during the General Discussion period of the Board Meeting.

There were no comments from the public during the Public Comments period of the Board Meeting.

Members agreed the next Board meeting would take place Wednesday, June 10, 2015, at 2:00 p.m.

Board Member Marc Harmon adjourned the meeting at 2:40 p.m.


Bob Brown, Chairman
Public Employees Grievance Board

June 10, 2015
Date of Approval