

Minutes of the West Virginia Public Employees Grievance Board

Meeting Date: March 9, 2009

The West Virginia Public Employees Grievance Board met at the State Capitol Building, Room EB-54, Charleston, West Virginia on March 9, 2009. The meeting was convened at 11:19 a.m. by Chairman Bob Brown, Board members present were Bob Brown, Marc Harman, Melissa Lampinen and David Roberts.

After the presence of a quorum was established, Mr. Harman moved that the Board adjourn to executive session to discuss personnel matters. The motion was seconded and approved unanimously. Mr. Roberts moved to recess until 1:30 p.m. The motion was seconded and approved unanimously.

At 1:39 p.m., the meeting reconvened. Board members present were Bob Brown, Marc Harman, Melissa Lampinen and David Roberts.

Mr. Roberts moved to approve the minutes of the January 13, 2009 meeting. The motion was seconded and approved unanimously.

The administrative report was presented by Director Perdue. Items discussed at the previous meeting of January 13 were updated. The Director is working with the Real Estate Division to find new office space for the Charleston office. The Director was scheduled to meet with the Secretary of Administration concerning the authorization of an additional support staff position in Charleston. After discussion of the Department of Administration's "Work at Home (Telecommuting) Policy" as it applies to the Grievance Board, Mr. Roberts moved that the Grievance Board not offer Work at Home for Board employees. The motion was seconded and passed unanimously. The Director was instructed to inform the Secretary of Administration of the Board's action.

The P-card report was presented by Cindy Smith. Mr. Harman moved that the P-card bill be approved for payment. The motion was seconded and approved unanimously.

The financial report was presented by Cindy Smith. Mr. Harman moved that the financial report be approved as presented. The motion was seconded and approved unanimously.

Director Perdue recommended that the Grievance Board hire Wendelyn A. Campbell as an Administrative Law Judge. Mr. Roberts so moved. The motion was seconded and approved unanimously.

During general discussion of the Board, the Board discussed the development of an informational sheet about mediation. Staff will finalize the draft, send a copy to the Board, place it on the web site and mail a copy of it with level 2 acknowledgement letters.

The next meeting was scheduled for April 28, 2009 at the Board's Westover office at 11 Commerce Drive in Westover, West Virginia.


Secretary

Public Employees Grievance Board

4-28-09
Date of approval